

COMMUNITY PRESERVATION COMMITTEE
Draft: June 11, 2013

June 6 2013
Approved: August 1, 2013

1. The meeting was called to order at 5:00 pm in the Nauset Room at Town Hall. In attendance: Steve Bornemeier, Julia Enroth (Chair), Bill Garner, Catherine Hertz (Clerk), Jon Halt, Alan McClennen (Vice-Chair).
2. There was no public comment.
3. The minutes of the May 2, 2013 meeting were approved as corrected. 5-0-1
4. FY 2014 Projects – Grant Agreement, Monitors, Other
 - a. The CPC grant agreement, drafted by Michael Ford, will tighten up the terms of the grants. It would go to non-profit projects, not to Town projects. Will request a report from a representative of the project every six months. Recipients need to provide budget. A sign will be put up on the property showing that the project is funded by the CPA. This is a combination of the Habitat agreement and the original letter the CPC previously sent out to the recipients.
 - b. Support funds are paid as needed through the Affordable Housing Committee.
 - c. Eldredge Park – Will be sent a letter. No need for a grant agreement.
 - d. OHS – Steve Bornemeier will continue as monitor
 - e. Old Firehouse Renovation Feasibility Study – Bill Garner will continue on as monitor.
 - f. Academy Playhouse Renovation – Jon Holt will monitor.
5. Project Monitoring – Updates and Expenses
 - a. **Hinckley Affordable Housing** (Catherine Hertz) – Owners will move in at the end of June.
 - b. **OHS Document/Photograph Restoration – Phases II & III** (Jon Holt) – No new information.
 - c. **Open Space Funds** (Alan McClennen) – 2.47 acres of land from Habitat project committed to Open Space.
 - d. **OHS Land and Septic Survey** (Bill Garner) – No new information.
 - e. **Putnam Farm** (Catherine Hertz) – No new information.
 - f. **Namskaket Rd. Housing – Including Old House Preservation** (Julia Enroth) – A private contractor has submitted a proposal. Habitat is looking for someone who is knowledgeable in historical preservation deed restrictions. Habitat is looking for more information. Jon reported that the last home will be built in September.
 - g. **Odd Fellows** – Catherine will be the monitor.
6. Historical Preservation Restrictions
 - a. Management Transfer to Orleans Historical Commission. Transfer is contingent on Board of Selectmen action. Julia has not had a response from Orleans Historical Commission secretary.
 - b. Federated Church Roof Request – The new roof will be of the same materials. Could have consultant confer with them and give recommendations. Alan stated

that the CPC will need 1) sample of the shingles, 2) proposed exposure of shingles, 3) proposed contract, 3) picture of current roof.

7. Reappointments

Steve Bornemeier to continue

Catherine Hertz to continue

Julia Enroth to continue

Open Space – Need someone to replace Alan's place.

Park Commission – Need new appointee

Jon Holt to continue

Bill Garner – Needs to get a letter to Board of Selectmen saying he wants to continue.

Conservation Commission – Will have a new replacement.

Historical Commission – Vacant

8. Monthly Financial Report Reviewed.

9. Key Dates / Timeline – Summer Meetings

No meeting in July. Scheduled meetings for the second half of the year: August 1, September 5, October 3, November 7, December 5.

Julia thanked Alan for all he has done to help the CPC and said he has been a very important part of this committee. She congratulated him on his new position on the Board of Selectmen.

10. There being no further business, the meeting was adjourned at 5:55 pm.

Respectfully submitted,



Sandra A. Marai, Secretary
Community Preservation Committee

Supporting material on file at Town Hall